

Authorized User Form Business

This form must be completed in its entirety by the named Account Holder for the specified Optimum* account.

Send completed form to:

Account Information

Optimum
Attn: Shared Services
1111 Stewart Ave
Bethpage, NY 11714
OR
Fax to 516-803-1688

Date: _____
Account Number: _____
Phone Number: _____
E-Mail Address: _____

Location where you receive your Optimum Service

Street: _____

City: _____ State: _____ Zip: _____

Business Account *(up to 5 Authorized Users can be designated)*

Business Name: _____ EIN/Tax ID#: _____
Account Holder Name: _____
Must be the name of the Account Holder and not an Authorized User

Add Authorized User(s)
Authorized User Name(s): 1: _____ 2: _____
3: _____ 4: _____ 5: _____

Remove Authorized User(s)
Authorized User Name(s): 1: _____ 2: _____
3: _____ 4: _____ 5: _____

By designating/removing an Authorized User on the account, you are granting/revoking permission for this person to access and/or make changes to your Optimum account, such as changes to your level of TV, Phone or Internet services. For details, please visit optimum.net/userform.

You may be contacted should we have any questions regarding this form.



I represent that I am the named Account Holder and authorize Optimum to add/remove the above Authorized User(s).

Print Name of Account Holder _____

Signature of Account Holder _____

Date _____

* Optimum is a service of CSC Holdings, LLC

Required Customer Equipment Information

The Information requested below is required in order to process this request. You only need to complete one of the two sections below, as applicable.

Cable Boxes / Modems / Optimum One / Optimum TV Box:

Use the space provided here to record at least one of the **Serial #**, **CA S/N**, **MAC**, **CMAC** or **HFC MAC** numbers of the cable boxes at your service address. *(Use only if you subscribe to a video service that utilizes a cable box)*

The **Serial #**, **CA S/N** or **MAC** number can be found on a sticker located on the back/bottom of the cable box or modem. On the Optimum One / Optimum TV Box it can be found by navigating to SYSTEM->SETTINGS->DIAGNOSITCS

Optimum One / Optimum TV Box



Samsuna



Scientific Atlanta



Modem



Access Code (4 digits):

If you know your 4-digit Access Code enter it in the space provided.
